

MATOC Solicitation 05-0001-37

Questions and Answers

13 October 2005

Question #1

1. In paragraph 4.4 the majority of the work to be performed is in the contractor's facility. Is there a requirement to be located within so many miles of ONR?

Answer: The Contractor shall have an office within 50 miles of the Office of Naval Research for the labor categories in which the place of performance of the tasks is listed as "Contractor's Facility" in Section 4.4 of the solicitation.

Question #2

2. In paragraph 5.0 Proposal Requirements you request information on previous efforts or similar services (past performance). Is past performance included in the 10 page technical proposal or is it exclusive of the technical proposal.

Answer: Yes, Past Performance is included in the 10 page Technical Proposal.

Question #3

3. Is there an incumbent or is this a new solicitation?

Answer: There are multiple contractors providing services for a number of technical and business positions. So yes, there are incumbents, but not the same contractor for all the positions.

Question #4

4. If there is an incumbent, who is the present performer?

Answer: Anteon, BRTRC, DCS, NOESIS, Northrop Grumman, PIPS, SAIC, Titan and Technology Decisions and Solutions, Inc. (TD&S).

Question #5

5. Can we propose a subcontractor that is not a MATOC award holder, and is not currently on our MATOC team if they have the skill set that corresponds to the SOW requirements?

Answer: Yes.

Question #6

6. Will you consider proposals that would provide services for a majority, but not all of the SOW items required by the solicitation?

Answer: No.

Question #7

7. Will you consider proposals with a LOE less than the 16 FTEs requested in the solicitation?

Answer: No, the Government requirement is for 16 man-years or full-time equivalents (FTEs) per year (Base and Options).

Question #8

8. I have a question about how to bid the man-years. Paragraph 3.2.2 states that 16 man-years are anticipated. That assumes that a person works and bills 173.33 hours per month. There are 160 hours in a normal month, and given that holidays and vacations are not direct billed to the Government a normal year is 1,880 billable hours or 156.66 per month. If I bid 2080 hours, it will be a much higher figure than we would anticipate billing, unless the expectation is that there be more than one person in a category that states 2,080 hours; or if the expectation is that the one person will be working substantial overtime and billing for all hours worked.

Paragraph 3.2.3 states that the offeror may propose a different level of effort, however it also states that it is the Government's preference to maximize the estimated labor hours devoted to the direct performance of the technical tasks. If it is the Government's intention that a manyear, but one full-time person, the hours equivalent to one (1) man year would be 1,880.

Please provide clarification on whether you want the proposal to bid one manyear; or 2080 hours, which would require more than one person in the category.

Answer: The Government requirement is for 16 man-years or full-time equivalents (FTEs) per year (Base and Options). The Government included an estimate of 2,080 hours per man-year in this solicitation (which equates to 52 weeks x 40 hrs per week). An offeror may bid less than 2,080 hours to account for holidays, vacation days and/or sick days, however, the proposed level of effort shall equal 16 FTEs per year. To the extent that the proposed level of effort is different than the Government's estimate, the offeror's Technical and Cost Proposal should clearly explain this difference.